

**SCHOOL DISTRICT OF CRIVITZ  
400 SOUTH AVENUE  
CRIVITZ, WISCONSIN 54114**

**OFFICIAL MINUTES**

Regular Meeting of the Board of Education.....April 18, 2018

- I.      **CALL TO ORDER:** The regular meeting of the Board of Education was called to order by Vice President Sotka at 6:00 p.m.
- II.     **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
- III.    **ROLL CALL:** Board members Cory Sotka, Kris Heidewald, Travis Mueller, Amy Grandaw and Gary Huc were present. Mike Dama and Lyle Cherry were absent. Others present: Patrick Mans – Superintendent, Jeff Walsh – Elementary/Middle School Principal, Jeff Baumann – High School Principal, Tom White – Buildings, Grounds and Transportation Director, Linda Tarmann – Business Administrative Assistant, Sarah Jones – Bookkeeper, Jannie Marsolek – Administrative Secretary, Jolene Huc – Community Education Supervisor, Nick Schramm – Technology Director, Shane Graves – Middle School Science Teacher, Barbara Russ – Elementary Teacher, and James Kirchberg – High School Teacher.
- IV.     **APPROVAL OF AGENDA:** The financial report was reviewed and reported by Linda Tarmann. Motion by Mueller, seconded by Heidewald to approve agenda as presented. Motion carried 5-0.
  - A.      **CONSIDER MOTION TO APPROVE CONSENT AGENDA**
  - B.      **MINUTES OF REGULAR MEETING MARCH 21, 2018**
  - C.      **GENERAL FUND VOUCHERS AND FINANCIAL REPORT**
  - D.      **FUND 60 VOUCHERS AND FINANCIAL REPORT**Motion by Huc, seconded by Mueller to approve consent agenda, including minutes of Regular meeting as listed, General Fund vouchers 93660-93829, and wire and EFT transfers 201700001-201700006 in the amount of \$594,243.92 and Fund 60 vouchers 164510-164521 in the amount of \$9,883.01. Motion carried 5-0.
- VI.     **PUBLIC INPUT:** There was no public input.
- VII.    **CORRESPONDENCE/RECOGNITION:** Mr. Mans recognized Mrs. Barbara Russ, who is retiring after this school year, with 29 years of teaching at the School District of Crivitz. She was thanked for her years of service and presented with a plaque of appreciation.
- VIII.   **REPORT(S)**
  - A.   **COMMITTEE(S)**
    1.      **BUILDINGS, GROUNDS AND TRANSPORTATION:** Mr. Huc reported that the committee met on April 17 to discuss the flooring bids received. It was recommended to move Mr. White’s recommendation forward to the Board for approval. Boilers and ventilators were also discussed, with no recommendations for the Board at this time.

2. POLICY: Mrs. Heidewald reported that the Policy committee met on April 17. Mr. Mans will review the changes later in the meeting.
3. CURRICULUM: Mrs. Heidewald reported that the Curriculum committee met earlier this evening. Mr. Sommerfeldt and Mr. Baumann presented information on an internship program, and Mr. Baumann reviewed a report on the student attendance/semester exam incentive. He reported that they would like to revise the guidelines and make a slight adjustment to the rules, requiring students failing a class to be required to take the exams next year.

#### B. ADMINISTRATIVE REPORTS

1. PATRICK MANS – SUPERINTENDENT: Mr. Mans reported that the state recently passed a school safety legislation that included \$100 million for school safety related grants. The form is not yet available, but the DOJ is accepting letters of interest requesting the grant funds. He wrote a letter of interest to be used to make changes to the high school entrance. He also reported that the school hosted a school safety roundtable discussion involving each school district in Marinette County, Marinette County Sheriff's Department, local law enforcement, emergency medical services, and local state assemblyman Jeff Mursau. The purpose was to discuss current practices in emergency preparedness and response related to school safety issues. He also discussed the Gordon P. Rieden dedication ceremony on May 18, beginning at 6:00 p.m. He also reported that, with the weather related delays and closures this school year, we are still on track to not need to add any additional time to our calendar. He reported that High School graduation will be held in the High School gymnasium on Saturday, May 19, beginning at 7:00 p.m.
2. JEFFREY WALSH – ELEMENTARY/MIDDLE SCHOOL PRINCIPAL: Mr. Walsh reported on the 6<sup>th</sup> grade class going on their annual trip to Camp Bird in early May, and Mr. Graves is Camp Bird Director. He also reported that the Forward Exams and MAP testing has begun. Also, field trips will be beginning soon, with incentive trips for reading logs for the younger kids, and academic and behavioral for the older ones.
3. JEFF BAUMANN – HIGH SCHOOL PRINCIPAL: Mr. Baumann reported that preparations for graduation have begun. The M-O Conference Honors banquet was held on Monday, March 26 at Romy's Holiday Inn, honoring the top 10% of students from the 10 M-O Conference schools. He congratulated Taylor Kaldenberg, Anthony Piantine, Meagan Wiedemeier, Abby Barley and Chelsea Michalski for being the most outstanding students in the Class of 2018. He also thanked Mr. Mans, Mrs. Tomaszewski and Mrs. Worley for attending the banquet. He finally reported on the sophomores being tested using the Aspire testing, replacing the WKCE tests. The Forward and MAPS exams will be taken before the end of the year.

4. **TOM WHITE – BUILDINGS, GROUNDS AND TRANSPORTATION DIRECTOR:** Mr. White reported that he attended the Law Enforcement and Educator meeting that Mr. Mans reported on. Also, the school held the annual tornado drill on Thursday, April 12<sup>th</sup>, in conjunction with the statewide drill. He also reported that we have added monitoring and dial-out capability to our hot water heating system to notify us of system failures. He reported that the “little gym” at the elementary/middle school will have work to repair flooring and walls once school lets out. This work will be covered under our insurance claim.
5. **JOLENE HUC – COMMUNITY EDUCATION SUPERVISOR:** Mrs. Huc met on April 9. They worked on going out into the community to seek out what programs that the businesses would like to see. They are hoping to have more members join the council. Special Olympics completed their basketball season. The spring craft show will be held on May 5, with a full house. The Community Ed scholarship selection was forwarded to Mrs. Graves. They would like to do a telephone conference to have members of Park and Rec able to participate. They have held a couple of Boards painting classes out at Sportsman’s Cafe, and they have been successful. They have been working on various budget items. The council requested approval of 4 new members: Jim Nelsen, Jeff Nelsen, Stacey Olson and Megan Moser. The next meeting is scheduled for May 14<sup>th</sup>.
6. **MADELIN EITING – STUDENT COUNCIL REPRESENTATIVE:** Miss Eiting reported that the Forensics team will be taking 2 teams to state competition in Madison. Yearbook is patiently waiting for the opportunity to take spring sport photos. Student Council is working on the Academic Excellence Award and on next year’s elections. Student Council is preparing for the annual high school picnic on May 18, and National Honor Society is finishing up community service hours.

#### IX. INFORMATION/DISCUSSION

- A. **SCIENCE FAIR PRESENTATIONS:** Mr. Graves reported on the recent Science Fair. There were 55 students who participated, and he then introduced Joey Pickett, who demonstrated his first place winning science fair project about endothermic vs. exothermic chemical reactions.
- B. **ELEMENTARY GREEN SPACE IRRIGATION BID VOTE:** Mr. Mans reported that Mr. Dama found out that his business would be doing the subcontract work on the project, so he asked to rescind and rebid the vote.
- C. **BOARD MEMBER VOLUNTEER FOR SCHOLARSHIP COMMITTEE:** Mr. Mans asked the Board who would like to volunteer for this year’s scholarship committee. Mrs. Grandaw volunteered to participate.
- D. **BOARD REPRESENTATIVE TO CESA 8 ANNUAL CONVENTION:** Mr. Mans asked the Board who would like to be the Board representative at this year’s CESA 8 annual convention. Mrs. Heidewald volunteered.

- E. 2018 CAMP BIRD OUTING FOR 6<sup>TH</sup> GRADE: Mr. Mans reported that the Camp Bird outing will be held from May 7 – 11.
- F. FLOORING SUMMER 2018 BID: Mr. White included a bid tab sheet in the Board packets, and the Buildings, Grounds and Transportation committee met and recommended to go with Macco's bid of \$80,451 to include porcelain in the hallway by the Administrative office from the lobby to the outside doors.
- G. ADDITIONAL SUMMER MAINTENANCE HELP: Mr. White would like to ask the Board for additional summer help as needed, due to additional projects this summer.
- H. LETTING OF BIDS FOR COMPUTER ROTATION: Mr. Schramm asked the Board for permission to let bids for the regular computer rotation.
- I. LETTING OF BIDS FOR CHROMEBOOK ROTATION: Mr. Schramm asked the Board for permission to let bids for the regular Chromebook rotation.
- J. NEOLA BOARD POLICY UPDATES 1<sup>ST</sup> READING
  - 1. 0142.7 – ORIENTATION (REVISED)
  - 2. 0144.1 – COMPENSATION (REVISED)
  - 3. 0151.2 – REQUIRED STUDENT ACADEMIC STANDARDS AGENDA ITEM (REVISED)
  - 4. 0152 – OFFICERS (REVISED)
  - 5. 1619 – GROUP HEALTH PLANS (REVISED)
  - 6. 2260.02 – ENGLISH LANGUAGE PROFICIENCY (REVISED)
  - 7. 2271 – EARLY COLLEGE CREDIT PROGRAM (REVISED)
  - 8. 2411 – SCHOOL COUNSELING AND CAREER PLANNING (REVISED)
  - 9. 3160 – PHYSICAL EXAMINATION (REVISED)
  - 10. 3217 – WEAPONS (REVISED)
  - 11. 3419 – GROUP HEALTH PLANS (REVISED)
  - 12. 3432 – EMPLOYEE SICK LEAVE (REVISED)
  - 13. 4160 – PHYSICAL EXAMINATION (REVISED)
  - 14. 4217 – WEAPONS (REVISED)
  - 15. 4419 – GROUP HEALTH PLANS (REVISED)
  - 16. 4432 – EMPLOYEE SICK LEAVE (REVISED)
  - 17. 5113.01 – PART-TIME OPEN ENROLLMENT (REVISED)
  - 18. 5330 – ADMINISTRATION OF MEDICATION/EMERGENCY CARE (REVISED)
  - 19. 5460.01 – DIPLOMA DEFERRAL (REVISED)
  - 20. 5772 – WEAPONS (REVISED)
  - 21. 8605 – USE OF ELECTRONIC WIRELESS COMMUNICATION DEVICES BY DISTRICT EMPLOYEES WHO OPERATE BOARD-OWNED OR OPERATED VEHICLES (REVISED)
  - 22. 0155 – COMMITTEES (REVISED)
  - 23. 1210 – BOARD – DISTRICT ADMINISTRATOR RELATIONSHIP (REVISED)
  - 24. 2510 – ADOPTION OF TEXTBOOKS (REVISED)

25. 7430 – SAFETY STANDARDS (REVISED)
26. 8309 – OPEN MEETINGS FOR NON-BOARD COMMITTEES (NEW)
27. 9140 – CITIZENS’ ADVISORY COMMITTEES (REVISED)
28. 9211 – DISTRICT SUPPORT ORGANIZATIONS (EX: PTO, MUSIC MAKERS, SPORTS BOOSTERS, ETC.) (REVISED)

Mr. Mans reported on the changes that the Policy committee voted on. All listed changes were recommended except policy 0152 change to add period after the word April. Strike through “at a Special reorganizational meeting”. Policies 3432 and 4432 were inadvertently left on the list, so they are not up for revision. Policy 5330, on page 2, remove the strikethrough in the green Option 2 to leave the wording “for use in the event an authorized employee or volunteer observes an apparent overdose” as written. As an addition, Policy 9130 was in packet but not on agenda, motion will need to include the additional item with the change of redundant sentence beginning with “As appropriate,” in letter A to strike second, redundant line. On Policy 9211 – change Wolverine Backers to read Sports Boosters, and the second to the last line, strike out the word “joint” to read “one meeting”.

X. ITEMS SCHEDULED FOR ACTION

A. RESIGNATION(S)

1. ELEMENTARY TEACHER: Motion by Mueller, seconded by Grandaw to approve the resignation of Mrs. Barbara (Bobbie) Russ. Motion carried 5-0.
2. JUNIOR HIGH TRACK CO-HEAD COACH: Motion by Grandaw, seconded by Heidewald to approve the resignation of Ryan Bemis as Junior High track co-head coach. Motion carried 5-0.

B. APPOINTMENT(S)

1. 2018 CAMP BIRD SENIOR COUNSELORS: Motion by Mueller, seconded by Huc to approve Shane Graves (Director), Jack Scheels, Jan Kaas, Jackie Scheels, Scott Evosevich, Roman Miller, Ginger Deschane, Wendy Lange, Pauline Banaszak, Sherry Kwiatkowski, and Shelly Vold as 2018 Camp Bird Senior Counselors. Motion carried 5-0.
2. 2018 CAMP BIRD JUNIOR COUNSELORS: Taylor Kaldenberg, Lexi Schroeder, Abby Barley, Jayden Atwood, Madelin Eiting, Vinnie Jopek, Kody Richlen, Taylor Giese, Tiffany Boesen, Austin VanDeWalle, Charlie Johnsen, Tyler Shubert, Ryan Solway, Jaden Werner, Eli Lawrence, Aaron Sellen, Breyana Krause, and Morgan Gyger as 2018 Camp Bird Junior Counselors. Motion carried 5-0.
3. JUNIOR HIGH TRACK CO-HEAD COACH: Motion by Grandaw, seconded by Heidewald to approve Dana Prange as Junior High track co-head coach. Motion carried 5-0.

4. ASSISTANT GOLF COACH: Motion by Grandaw, seconded by Huc to approve Scott Bauer as assistant golf coach. Motion carried 5-0.
5. SUBSTITUTE CUSTODIAN: Motion by Heidewald, seconded by Grandaw to approve Jo Ann Weidner as substitute custodian. Motion carried 5-0.
6. VOLUNTEERS/CHAPERONES: Motion by Grandaw, seconded by Heidewald to approve the list of volunteers/chaperones as presented. Motion carried 5-0.
- C. ELEMENTARY GREEN SPACE IRRIGATION BID: Motion by Grandaw, seconded by Heidewald to void previously approved vote on during the February 21, 2018 Regular meeting for M & M Irrigation's bid of \$19,775. Motion carried 4-1 with Mueller opposing. Motion by Huc, seconded by Grandaw to re-approve M & M Irrigation's bid of \$19,775. Motion carried 4-1 with Mueller opposing.
- D. BOARD MEMBER REPRESENTATIVE TO THE CESA 8 ANNUAL CONVENTION: Motion by Grandaw, seconded by Mueller to appoint Kris Heidewald as Board Member Representative to the CESA 8 Annual Convention. Motion carried 5-0.
- E. 2018 CAMP BIRD OUTING FOR 6<sup>TH</sup> GRADE: Motion by Mueller, seconded by Huc to approve the 2018 Camp Bird outing for the 6<sup>th</sup> grade from May 7-11, 2018. Motion carried 5-0.
- F. CERTIFY ELECTION RESULTS: Motion by Grandaw, seconded by Mueller to certify election results as presented. Motion carried 3-0-2 with Heidewald and Huc abstaining.
- G. LETTING OF BIDS FOR COMPUTER ROTATION: Motion by Heidewald, seconded by Mueller to approve the letting of bids for computer rotation as presented by Mr. Schramm. Motion carried 5-0.
- H. LETTING OF BIDS FOR CHROMEBOOK ROTATION: Motion by Grandaw, seconded by Huc to approve letting of bids for Chromebook rotation as presented by Mr. Schramm. Motion carried 5-0.
- I. FLOORING SUMMER 2018 BID: Motion by Mueller, seconded by Grandaw to approve the Macco's flooring bid, including porcelain as presented, in the amount of \$80,451. Motion carried 4-1 with Huc opposing.
- J. ADDITIONAL SUMMER MAINTENANCE HELP: Motion by Mueller, seconded by Grandaw to approve additional summer maintenance help as needed and presented by Mr. White. Motion carried 5-0.
- K. FALL 2018 EARLY COLLEGE CREDIT CLASSES: Motion by Grandaw, seconded by Mueller to approve the fall 2018 Early College Credit class listing as presented. Motion carried 5-0.

Minutes of Regular Meeting of the Board of Education

April 18, 2018

Page -7-

L. LIFE INSURANCE EMPLOYEE BENEFIT RENEWAL: Motion by Grandaw, seconded by Mueller to approve the UNUM life insurance employee benefit no cost renewal as presented. Motion carried 5-0.

M. NEOLA BOARD POLICY UPDATES 1<sup>st</sup> READING: Motion Huc, seconded by Grandaw to approve the 1<sup>st</sup> reading of the NEOLA Board Policy Updates as listed, with the addition of Policy 9130, and changes as presented earlier by Mr. Mans. Motion carried 5-0.

XIII. ADJOURNMENT: Motion by Mueller, seconded by Heidewald to adjourn at 7:10 p.m. Motion carried 5-0.

Prepared by:

Jannie Marsolek  
Recording Secretary

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Kris Heidewald  
Clerk

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Michael Dama  
President